

Fingerlakes Construction

10269 Old Route 31W
Clyde, NY 14433

With offices located in : Homer, Batavia and Albany



Part of the family of companies

EMPLOYMENT APPLICATION

Equal access to employment is available to all persons. Those applicants requiring reasonable accommodation to the application and/or interview process should notify a representative of the Human Resource Department.

APPLICANT INFORMATION													
Last Name			First			M.I.		Date					
Street Address					Apartment/Unit #								
City				State		ZIP							
Phone				E-mail Address									
Date Available						Desired Salary							
Position Applied for													
Are you a citizen of the United States?			YES <input type="checkbox"/>		NO <input type="checkbox"/>		If no, are you authorized to work in the U.S.?			YES <input type="checkbox"/>		NO <input type="checkbox"/>	
Have you ever worked for this company?			YES <input type="checkbox"/>		NO <input type="checkbox"/>		If so, when?						
Have you ever been convicted of a felony?			YES <input type="checkbox"/>		NO <input type="checkbox"/>		If yes, explain						
EDUCATION													
High School				Address									
From		To		Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		Degree			
College				Address									
From		To		Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		Degree			
Other				Address									
From		To		Did you graduate?		YES <input type="checkbox"/>		NO <input type="checkbox"/>		Degree			
REFERENCES													
<i>Please list three professional references.</i>													
Full Name					Relationship								
Company					Phone								
Address													
Full Name					Relationship								

Company		Phone	
Address			

Full Name		Relationship	
Company		Phone	
Address			

PREVIOUS EMPLOYMENT

Company		Phone	
Address			
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

Company		Phone	
Address			
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

Company		Phone	
Address			
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

MILITARY SERVICE

Branch	From	To
Rank at Discharge	Type of Discharge	
If other than honorable, explain		

DISCLAIMER AND SIGNATURE

I certify that the facts set forth in this application for employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements on this application shall be considered sufficient cause for dismissal. This company is hereby authorized to make any investigations of my prior educational and employment history.

I understand that employment at this company is "at will," which means that either I or this company can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. All employment is continued on that basis. I understand that no supervisor, manager, or executive of this company, other than the president, has any authority to alter the foregoing.

I understand that this organization requires a pre-employment drug screen and if I am required to operate a company vehicle, a pre-employment Criminal Background check; And a check of my Motor Vehicle Record. I also understand that a conviction will not necessarily bar me from employment.

The work frequently done at this company **in production or by construction crews** is physically demanding, you may be required to lift, push or pull up to 100 pounds on a regular basis; and workers may be required to climb ladders and work at heights up to forty (40) feet. Do you consider yourself capable of performing this type of work?

Yes _____ No_____

If your answer was no, please explain _____

I understand that if I am selected as a candidate for employment in a position working in Production or if applicable, on a Construction Crew; I will be required to consent to and undergo a Physical Capacity Profile test. I understand that the Physical Capacity Profile Test is intended to match my physical abilities to the demands of the applicable job, and that this test is part of my pre-employment screening.

We are an Equal Opportunity Employer, all qualified applicants will receive consideration without discrimination. It is the policy of this company to provide opportunities to all qualified persons without regard to race, creed, color, religious belief, sex, age, national origin, ancestry, sexual orientation, physical or mental handicap, or veteran's status.

Signature

Date



Equal Employment Opportunity Form

Applicant Information

Full Name: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

_____ City State ZIP Code

Home Phone: () _____ Cell Phone: () _____

Position Applied for: _____

Voluntary Information

This information is being requested in accordance with federal regulations. The information is voluntary and will not be used when considering you for employment with our company.

Racial or Ethnic Group

- American Indian/Alaskan Asian/Pacific Islander Black/African American
- Hispanic/Latino White/Caucasian Other

Gender

- Female Male

Military Service

- Pre-Vietnam Era Vietnam Era
- Post-Vietnam Era Disabled Veteran
- OEF OIF

How did you hear about this position?

- Newspaper Company Employee Professional Publication
- Job Fair Placement Office Website
- Other _____



Motor Vehicle Report

Disclosure & Authorization to Release Information

I'm aware that a consumer report, (motor vehicle record) will be obtained on me in the course of consideration for employment and at any time throughout my employment.

I hereby authorize, without reservation, any party, state or agency contacted by Mac Arthur Co., Milwaukee Insulation Co. or Energy Panel Structures, to furnish the above mentioned information.

I hereby authorize procurement of consumer report(s). If hired (or contracted), this authorization shall remain on file and serve as ongoing authorization for your to procure consumer reports at any time during my employment (or contract) period.

First Name: _____ MI: _____ Last Name: _____

Street Address: _____

City: _____ State: _____ Zip: _____

Social Security Number: _____

Date of Birth: _____

Driver License Number: _____

Sate Drivers License Issued In: _____

Signature: _____

Date: _____